

Date: _____

CITY OF PEEKSKILL - Letter of Intent Form
For Photography, Film, Videotape and Other Electronic Media

Fee: \$250.00 + applicable overtime for Police
Ins: Min. Requirement of \$1million holding
City of Peekskill Attn: City Clerk's Office
840 Main Street, Peekskill, NY 10566
(914) 737-3400 **as addt'l insured &**
Worker's Comp (NYS statutory rates apply)

Type of Shoot:

Contractor Information:

Company Name:

Contact name:

Address:

Tel: _____

Fax: _____

Email: _____

- Photo Shoot
- TV Shoot
- Commercial Video
- Motion Picture
- Other-----

****If Student/Non-Profit Project,
Please provide proof to affirm status****

Budget: _____

Potential Economic Impact: _____

General Information/Purpose of Project:

Location:

Do you know where you want to shoot? Yes ____ No _____

If not, please tell us what you are looking for so we may provide suggestions:

If so, please tell us the location of the project:

Notes/ Requirements on Location:

Please list specific areas of the location and provide as many details as possible.

Date(s): _____ **Time(s):** _____

Crew Size _____

Equipment: _____

Vehicles (type and number of): _____

Will You Need Traffic Control/Will Filming Interfere With Any Other Activities?

Will You Need Hotel/Catering/Accommodations? _____

Police Chief Approval _____

Corporation Counsel Approval _____

City Clerk _____ **Date** _____

INSURANCE REQUIREMENT

Public Liability Insurance:

\$1,000,000 per occurrence/\$2,000,000 aggregate.

A. The Permittee hereby agrees to name the City Of Peekskill as an unrestricted additional insured on the Permittee's policy.

B. The policy naming the City Of Peekskill as an additional insured shall:

- Be an insurance policy from an A.M. Best rated "secured" New York State licensed insurer;
- Contain a 30 day notice of cancellation;
- State that the organization's coverage shall be primary coverage and non-contributory for the City of Peekskill, its Board, employees and volunteers; and
- Additional insured status shall be provided with ISO endorsement CG 2026 or its equivalent.

C. The Permittee agrees to indemnify the City Of Peekskill for any applicable deductibles.

D. The Permittee shall provide a copy of the endorsement providing additional insured status.

E. Permittee acknowledges that failure to obtain such insurance on behalf of the City of Peekskill constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the City of Peekskill. The Permittee is to provide the City of Peekskill with an insurance endorsement evidencing that the above requirements have been met. The failure of the City of Peekskill to object to the contents of the endorsement or the absence thereof shall not be deemed a waiver of any and all rights held by the City of Peekskill;

F. 1,000,000 in General Liability Insurance, and states the following:

"The City of Peekskill is named as an additional insured regarding the event held on _____ at (Address). Insured's coverage is primary and non-contributory."

Held Harmless Agreement must be signed holding the City harmless.

If any vehicles are involved, a Certificate of Automobile Liability must also be provided in the amount of 1,000,000 and states the following:

"The City of Peekskill is named as an additional insured regarding the event held on _____ at (Address). Insured's coverage is primary and non-contributory."

Defense and Indemnity Agreement

The Permittee hereby assumes all risk for damage and defacement of City property, and agrees to indemnify the City for damage resulting in bodily injury to any and all persons arising out of the use of the premises for the Carnival or Special Event for which the permit is granted, and agrees to indemnify and hold harmless the City of Peekskill, and its departments, officers, employees and agents from any and all claims, suits, losses, damages, or injuries to persons or property where arising directly or indirectly out of the use of the property for which the Carnival Permit is granted.

Prior to the issuance of the permit for the Carnival or Special Event, the Permittee has executed this Application Affidavit.

Signature Date

Sworn to before me this _____ day of _____, 20__

Notary Public