

FORT HILL PARK RFP – Q&As
To be posted to City Website on 5/11/2018

QUESTION	ANSWER
What are the dates for construction start?	The RFP states in Section V under 'Tentative Schedule' that construction start is anticipated to begin 6/15/2018.
Can interested Respondents visit Fort Hill Park?	Yes, the existing Fort Hill Park is a City park open to the public from dawn to dusk.
Is a cost estimate available?	No. The Respondent is responsible for providing a budget as requested in Section VI of the RFP.
Will an electronic CAD version of the "Master Subdivision Plan" be made available or should we include scope and fee for a full topographic survey of the site?	No. Section VI of the RFP requests a budget submitted for a topographic survey. However, survey work and budget should be limited and as-needed to repair existing trails and blaze new trails.
What is the length of the proposed trails as shown on the Concept Plan?	The trails on the Concept Plan are approximately 2.5 miles in total distance.
The RFP indicates that the trails are to be designed for a variety of skill levels. Are the trails to be used for hiking only or designed for biking, skiing, etc.?	Existing and proposed trails should provide users of all skill levels and abilities the opportunity to use the Fort Hill Park and trail system. The City anticipates the trails be used mostly for hiking, walking, running, and winter snowshoeing. Motorized activities are not permitted.
Should Responders include a Threatened and Endangered Species habitat assessment along with the wetland delineation?	Respondents should complete their due diligence regarding Threatened and Endangered species and wetland delineations prior to formally submitting as related to any proposed trails. Wetland delineation is only needed where conflicts occur with the repair of existing trails or the blazing of new trails.
Will the project require union labor participation or prevailing wage?	Current prevailing wages apply to all the work, as stated in the bid documents. Bidders should be aware that there is an apprenticeship requirement for contracts over \$1.5 million and subcontracts of \$500,000, in accordance with the bid documents and section 165 of the City Code.
Should Respondents provide an assessment and action plan of the entire property regarding invasive species or should it be included as an additional service?	Respondents should include scope and budget for invasive species removal or treatment as applicable to the proposed Project.

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What permits are needed?	All applicable federal, state, and local regulatory permits as required. However, the City does not anticipate permits for this Project.
Should a tree survey be included in the scope of work? Is there a limit to the number of trees that can be removed?	The Respondent should greatly limit the number of significant trees (dbh greater than 6”) for removal. A Respondent may include a tree survey as related to the proposal. The tree survey must be clearly shown as an additional budget item.
What type of equipment is anticipated for this project?	Each Respondent should provide a list of machinery/equipment to be used and indicate the Respondent’s access to said equipment (e.g. own, lease/rent).
How should Respondents handle the request for a fee schedule for the Construction Inspection and Bidding Assistance portion of the RFP?	The Respondent should respond with a lump sum inspection cost based on hourly rates and the anticipated duration of construction as defined in the response.
Does the RFP require a new survey for the entire 62 acre parcel? If not, what is expected?	The topographic survey will need to cover, at minimum, the geography encompassing all proposed trails, amenities, entrances, and areas of disturbance.
Please provide more information regarding the required activities for “Construction Assistance.”	As described in the RFP, Construction Assistance includes activity during the bidding process and inspection services during construction.
Are there any M/WBE requirements?	No. However, the City encourages both WBE and MBE firms or persons to apply.
What is the source of Project funding?	Private.
Does the City have an initial budget or expectation of cost for the design work/ Construction Documentation Scope that you can share with us?	The Respondent is responsible for providing a budget as requested in Section VI of the RFP. Only a Concept Plan was developed in 2017 which did not include construction details or cost estimates.