

1. Agenda

Documents:

000_0_COW_AGENDA_4.17.23.PDF

2. Meeting Materials

Documents:

INDEX_4.17.23.PDF

06_2_CITY_MANAGER-_TRANSFER_STATION_IMA_SUPPORT.PDF

06_1_CITY_MANAGER-_TRANSFER_STATION_IMA_MEMO.PDF

05_2_PERMITS_CITY_MANAGER-_SET_PUBLIC_HEARING_-_SPECIAL_EVENTS_SUPPORT.PDF

05_1_PERMITS_CITY_MANAGER-_SET_PUBLIC_HEARING_-_SPECIAL_EVENTS_MEMO.PDF

04_2_PLANNING_-_DEDICATION_OF_A_PARK_ON_MAIN_STREET_SUPPORT.PDF

04_1_PLANNING_-_DEDICATION_OF_A_PARK_ON_MAIN_STREET_MEMO.PDF

03_CITY_CLERK_-_NORTH_DIVISION_STREET_CLOSURE_MEMO.PDF

02_CITY_CLERK_-_STREET_CLOSURE_FOR_RUBENS_MEXICAN_CAFE_MEMO.PDF

01_2_FINANCE_-_IT_CONTRACT_-_LOGICALLY_INCORPORATED_SUPPORT.PDF

01_1_FINANCE_-_IT_CONTRACT_-_LOGICALLY_INCORPORATED_MEMO.PDF

000_2_PRESENTATION_-_FINANCE_-_

_2023_1ST_QUARTER_FINANCIAL_UPDATE_PRESENTER_TONI_TRACY_COMPROLLER.PDF

000_1_PRESENTATION_CITY_MANAGER_-_

_COMMUNITY_SOLAR_PRESENTER_JASON_ANGELL_ECOLOGICAL_CITIZENS_PROJECT.PDF



**CITY OF PEEKSKILL
CITY HALL**

840 Main Street
Peekskill, New York 10566

(914) 737-3400
Fax: (914) 734-4196

**COMMITTEE OF THE WHOLE
COMMON COUNCIL CHAMBERS**

April 17, 2023

7:00 PM Meeting Opening

Presentations

1. City Manager - Community Solar, *presenter*, Jason Angell, Co-Director, Ecological Citizen's Project
2. Finance - 2023 1st Quarter Financial Update, *presenter*, Toni Tracy, Comptroller, City of Peekskill

Agenda

1. Finance - IT Contract - Logically, Incorporated
2. City Clerk - Street closure for Ruben's Mexican Café
3. City Clerk - North Division Street closure
4. Planning - Dedication of a park on Main Street
5. Permits/City Manager - Set public hearing - Special Events
6. City Manager - Transfer Station IMA
7. Council - Liaison Reports/Concerns and Issue

Matthew C. Alexander, City Manager

The public can view and listen to this meeting via the Government Channel and the cityofpeekskill.com website.

[December 27, 2022](#)

**COMMITTEE OF THE WHOLE
COMMON COUNCIL CHAMBERS**

December 27, 2022

7:00 PM Meeting Opening

Agenda

- | | |
|-----------------|---------------------------------------|
| 1. Youth Bureau | - Van purchase |
| 2. Fire | - Leary Firefighters Foundation Grant |
| 3. Council | - Liaison Reports/Concerns and Issues |



Matthew C. Alexander, City Manager

The public can view and listen to this meeting via the Government Channel and the cityofpeekskill.com website.

CALENDAR

PEEKSKILL COMMON COUNCIL

HYBRID MEETING - VIA - TELECONFERENCE AND IN-PERSON

(See information below to Join)

December 27, 2022

INVOCATION

- A. MEETING CALLED TO ORDER**
- B. ROLL CALL**
- C. PUBLIC COMMENTS ON AGENDA ITEMS**
- D. COMMUNICATIONS**
- E. DEPT HEAD AND CITY MANAGER REPORTS**
- F. NEW BUSINESS**

LOCAL LAW

- 1. LL#-12 of 2022 - Fire Department Rules and Regulations**

RESOLUTIONS

- 1.Reso. re: 2022 Budget Modifications**
- 2.Reso. re: Election Certification**
- 3.Reso. re: Appoint Volunteer Firefighter Sue Sheridan**
- 4.Reso. re: Leary Firefighters Foundation Grant**

- 5.Reso. re: Workforce Innovation and Opportunity Act (WIOA) Amendment of Contract
- 6.Reso. re: Van Purchase for Youth Bureau
- 7.Reso. re: Authorization to Bid for Depew Park Updates
- 8.Reso. re: Request Cost Share Agreement with Con Edison For Resurfacing of Longview Avenue
- 9.Reso. re: Professional Services Agreement
- 10.Reso. re: Extension of Esther Street Temporary Closure
- 11.Reso. re: Extension of Annsville Access for DOT Bridge Work
- 12.Reso. re: Sam Grant Crosswalks (Planning)
- 13.Reso. re: Tax Certiorari Settlement - Highland Professional Center Condo
- 14.Reso. re: Tax Certiorari Settlement - Walgreens

G. CITIZENS DESIRING TO BE HEARD

H. ADJOURNMENT

DATE: December 27, 2022
 PEEKSKILL, NEW YORK

The City of Peekskill Common Council Meeting of Tuesday, December 27, 2022 shall be a hybrid meeting, and as such residents may attend in person in the Common Council Chambers or via ZOOM (instructions below).

Public Comments on Agenda Items may be made three ways:

1. E-MAILED PUBLIC COMMENT ON AGENDA ITEMS - comments must be emailed to Deputy City Clerk Jeanette Moore @ jmoore@cityofpeekskill.com and received by the Deputy City Clerk by noon on Tuesday, December 27, 2022 for consideration by the Common Council. This is a strict deadline. Please be aware that E-mailed Public Comments will no longer be read verbatim. They will be entered into the "communication" section of the agenda.
 -OR-
2. ZOOM PUBLIC COMMENT ON AGENDA ITEMS -The public can call-in live to address agenda items only - three (3) minute limit will be strictly adhered to.
 -OR-
3. In person in the Common Council Chambers. The three (3) minute limit will be strictly adhered to.

Public Comments via ZOOM may be made during the proper agenda times. PLEASE BE ADVISED that there will be a STRICT 3-minute limit.

Please send a "chat" message to the City Clerk that you desire to speak and on what item. You must state your name and address. Once you start to speak, the 3-minutes will start.

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Only one person can speak at a time. No foul language is to be used. If there are any flyers citizens wish to share, they must be sent to the City Manager or City Clerk prior to the meeting and they can screen share these items as long as they are sent in advance.

NO ONE IS ALLOWED TO SPEAK DURING THE COMMITTEE OF THE WHOLE MEETING.

The public can listen to this conference call via the Government Channel and the cityofpeekskill.com website. The meeting will be recorded and later transcribed.

Dial 1-929-205-6099

Meeting ID: 528 223 9631

TIMETABLE

7:00 P.M. - Committee of the Whole
7:30 P.M. - Common Council Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/5282239631>

January 3, 2023

**COMMITTEE OF THE WHOLE
COMMON COUNCIL CHAMBERS**

January 3, 2023

7:00 PM Meeting Opening

Agenda

Presentation

1. Planning - Conservation Advisory Council Annual Report, *presenter*, Elaine Caccoma, Chair

Agenda

1. Youth Bureau - 2023-2025 Invest-in-Kids: Project Elevate Grant Award
2. Legal - Reschedule public hearing to Amend City Charter – First Meeting
3. Finance - 2023 Updated Consolidated Fee Schedule
4. Council - Liaison Reports/Concerns and Issues



Timothy W. Kramer, Acting City Manager

The public can view and listen to this meeting via the Government Channel and the cityofpeekskill.com website.

CALENDAR
PEEKSKILL COMMON COUNCIL
HYBRID MEETING - VIA - TELECONFERENCE AND IN-PERSON
(See information below to Join)
January 3, 2023

INVOCATION

- A. MEETING CALLED TO ORDER
- B. ROLL CALL
- C. Swearing In - Councilman Brian Fassett
Swearing In - Firefighter Kevin Ferris
- D. PUBLIC COMMENTS ON AGENDA ITEMS
- E. COMMUNICATIONS
- F. DEPT HEAD AND CITY MANAGER REPORTS
- G. NEW BUSINESS

RESOLUTIONS

- 1.Reso. re: Official Newspaper
 - 2.Reso. re: Official Bank
 - 3.Reso. re: Order of Precedence for 2023
- H. CITIZENS DESIRING TO BE HEARD
 - I. ADJOURNMENT

DATE: January 3, 2023
PEEKSKILL, NEW YORK

The City of Peekskill Common Council Meeting of Tuesday, January 3, 2023 shall be a hybrid meeting, and as such residents may attend in person in the Common Council Chambers or via ZOOM (instructions below).

Public Comments on Agenda Items may be made three ways:

- 1. E-MAILED PUBLIC COMMENT ON AGENDA ITEMS - comments must be emailed to City Clerk Debra Petrosky @ dpetrosky@cityofpeekskill.com and received by the City Clerk by noon on Tuesday, January 3, 2023 for consideration by the Common Council. This is a strict deadline. Please be aware that E-mailed Public Comments will no longer be read verbatim. They will be entered into the "communication" section of the agenda
-OR-
- 2. ZOOM PUBLIC COMMENT ON AGENDA ITEMS -The public can call-in live to address agenda items only - three (3) minute limit will be strictly adhered to.
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Dial 1-929-205-6099

Meeting ID: 528 223 9631

TIMETABLE

7:00 P.M. - Committee of the Whole
7:30 P.M. - Common Council Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/5282239631>

January 9, 2023

**COMMITTEE OF THE WHOLE
COMMON COUNCIL CHAMBERS**

January 9, 2023

7:00 PM Meeting Opening

Agenda

1. Council - Liaison Reports/Concerns and Issues

Executive Session (Upon Motion by the Common Council)

Executive Session

1. Discussion of matters concerning pending litigation.



Matthew C. Alexander, City Manager

The public can view and listen to this meeting via the Government Channel and the cityofpeekskill.com website.

CALENDAR
PEEKSKILL COMMON COUNCIL
HYBRID MEETING - VIA - TELECONFERENCE AND IN-PERSON
(See information below to Join)
January 9, 2023

INVOCATION

- A. MEETING CALLED TO ORDER
- B. ROLL CALL
- C. PUBLIC COMMENTS ON AGENDA ITEMS
- D. COMMUNICATIONS
- E. DEPT HEAD AND CITY MANAGER REPORTS
- F. NEW BUSINESS

RESOLUTIONS

- 1.Reso. re: 2023-2025 Invest in Kids Grant Award
- 2.Reso. re: Reschedule Public Hearing to Amend City Charter First Meeting Date
- 3.Reso. re: Accept Conservation Advisory Council Annual Report

- G. CITIZENS DESIRING TO BE HEARD
- H. ADJOURNMENT

DATE: January 9, 2023
PEEKSKILL, NEW YORK

The City of Peekskill Common Council Meeting of Monday, January 9, 2023 shall be a hybrid meeting, and as such residents may attend in person in the Common Council Chambers or via ZOOM (instructions below).

Public Comments on Agenda Items may be made three ways:

- 1. E-MAILED PUBLIC COMMENT ON AGENDA ITEMS - comments must be emailed to City Clerk Debra Petrosky @ dpetrosky@cityofpeekskill.com and received by the City Clerk by noon on Monday, January 9, 2023 for consideration by the Common Council. This is a strict deadline. Please be aware that E-mailed Public Comments will no longer be read verbatim. They will be entered into the "communication" section of the agenda
-OR-
- 2. ZOOM PUBLIC COMMENT ON AGENDA ITEMS -The public can call-in live to address agenda items only - three (3) minute limit will be strictly adhered to.
-OR-

3. In person in the Common Council Chambers. The three (3) minute limit will be strictly adhered to.

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Dial 1-929-205-6099

Meeting ID: 528 223 9631

TIMETABLE

7:00 P.M. - Committee of the Whole
7:30 P.M. - Common Council Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/5282239631>

January 17, 2023

**COMMITTEE OF THE WHOLE
COMMON COUNCIL CHAMBERS**

January 17, 2023

7:00 PM Meeting Opening

Agenda

Presentations

1. Police - Peekskill Office of Emergency Management, *presenter*, Leo Dylewski, City of Peekskill Chief of Police
2. Planning - 1130 Frost Lane, *presenter*, Joseph P. Modafferri, Jr., JMC Landscape Architecture

Agenda

1. Finance - Health Insurance Budget Amendment

- 2. Finance - Security camera time and materials contract
- 3. Finance - 2023 Police Department Vehicle Purchasing
- 4. Finance - 2023 General Liability Insurance – new vector truck
- 5. Recreation - Bench donations at Charles Point and Peekskill Landing
- 6. Youth Bureau - Street closure and parade for Juneteenth Celebration
- 7. DPW - Request to hire engineering services for City owned parking deck inspections
- 8. DPW - HVAC Replacement Update on City buildings
- 9. Planning - Accept EDA Grant for kitchen incubator
- 10. Planning - Authorize RFP for Downtown Crosswalk Design
- 11. Planning - Set public hearing for C3 Zoning Amendment
- 12. Police - SPCA Contract Renewal
- 13. City Manager - Mayor participation in My Brother’s Keeper Fellowship Program
- 14. Council - Liaison Reports/Concerns and Issues

Executive Session (Upon Motion by the Common Council)

EXECUTIVE SESSION

- 1. Discussions of matters concerning proposed, pending or current litigation.
- 2. Discussion of matters concerning the employment history of a particular person(s) or corporation(s) or matters leading to the appointment, employment of a particular person(s).



Matthew C. Alexander, City Manager

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[January 23, 2023](#)

**COMMITTEE OF THE WHOLE
COMMON COUNCIL CHAMBERS**

January 23, 2023

7:00 PM Meeting Opening

Presentation

- 1. Water - Drinking Water Source Protection, *presenters*, Liz Moran, EcoLogic, LLC and Lisa Rickmers, H2M Architects and Engineers

Agenda

- 1. DPW - Lockwood Drive Collapsed Culvert Emergency Repair
- 2. Council - Liaison Reports/Concerns and Issues



Matthew C. Alexander, City Manager

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CALENDAR
PEEKSKILL COMMON COUNCIL
HYBRID MEETING - VIA - TELECONFERENCE AND IN-PERSON
(See information below to Join)
January 23, 2023

INVOCATION

- A. MEETING CALLED TO ORDER**
- B. ROLL CALL**
- C. PUBLIC COMMENTS ON AGENDA ITEMS**
- D. COMMUNICATIONS**
- E. DEPT HEAD AND CITY MANAGER REPORTS**
- F. NEW BUSINESS**

PUBLIC HEARINGS

- 1. Amendment of City Charter – First Meeting**

LOCAL LAWS

- 1. LOCAL LAW #1 of 2023-Amend City Charter – First Meeting**

REGULAR AGENDA

- 1.Reso. re: Health Insurance Budget Amendment**
- 2.Reso. re: Security Cameras Time and Materials Contract**
- 3.Reso. re: Continue Emergency Repair Work to Lockwood Drive Culvert**
- 4.Reso. re: 2023 General Liability Insurance (New Vactor Truck)**
- 5.Reso. re: Bench Donation at Charles Point**
- 6.Reso. re: Bench Donation at Peekskill Landing**
- 7.Reso. re: Street Closure and Parade for Juneteenth**
- 8.Reso. re: Request to Hire Engineering Services for City-**

Owned Parking Deck Inspections

- 9.Reso. re: HVAC Replacement Update of City Buildings**
- 10.Reso. re: Accept EDA Grant for Kitchen Incubator**
- 11.Reso. re: Authorize RFP for Downtown Crosswalk Design**
- 12.Reso. re: SPCA Contract Renewal**
- 13.Reso. re: Mayor Participation in My Brother's Keeper Fellowship Program**

G. CITIZENS DESIRING TO BE HEARD

H. ADJOURNMENT

**DATE: January 23, 2023
PEEKSKILL, NEW YORK**

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Dial 1-929-205-6099

Meeting ID: 528 223 9631

TIMETABLE

7:00 P.M. - Committee of the Whole

7:30 P.M. – Public Hearing–Amend City Charter-1st Meeting 7:30 P.M. – Common Council Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/5282239631>

January 30, 2023

5th Week – NO MEETINGS

February 6, 2023

**COMMITTEE OF THE WHOLE
COMMON COUNCIL CHAMBERS**

February 6, 2023

7:00 PM Meeting Opening

Agenda

- | | | |
|------------------|---|--|
| 1. Nutrition | - | Grant Modification Agreement – Field Hall Foundation |
| 2. Nutrition | - | MOU for TIPS Program |
| 3. Finance | - | Financing and purchase for police vehicle |
| 4. Assessor | - | MRB Tax Map Maintenance Contract Renewal |
| 5. Youth Bureau | - | Amend Juneteenth Parade route |
| 6. Water/Finance | - | Cellular antenna application by Dish Network |
| 7. Water | - | Software Agreement for Hydrant Retrofit Kits |
| 8. Water | - | CWSRF - WIIA Grant Sewer Project SEQR |
| 9. Planning | - | Set public hearing for C3 Zoning Amendment |
| 10. Planning | - | Preliminary Administrative Services for Affordable Housing |
| 11. City Clerk | - | Parade permit for St. Patrick's Day Parade |
| 12. City Clerk | - | Parade permit Run PB Group |
| 13. Council | - | Liaison Reports/Concerns and Issues |

Executive Session (Upon Motion by the Common Council)

EXECUTIVE SESSION

1. Discussions of matters concerning proposed, pending or current litigation.
2. Discussion of matters concerning the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.



Matthew C. Alexander, City Manager

The public can view and listen to this meeting via the Government Channel and the cityofpeekskill.com website.

[February 14, 2023](#)

**COMMITTEE OF THE WHOLE
COMMON COUNCIL CHAMBERS**

February 14, 2023

7:00 PM Meeting Opening

Agenda

- 1. Recreation - Electrical work for Filter Room
- 2. Planning - C3 Zoning Amendment
- 3. Council - Liaison Reports/Concerns and Issues



Matthew C. Alexander, City Manager

The public can view and listen to this meeting via the Government Channel and the cityofpeekskill.com website.

CALENDAR

PEEKSKILL COMMON COUNCIL

HYBRID MEETING - VIA - TELECONFERENCE AND IN-PERSON

(See information below to Join)

February 14, 2023

INVOCATION

- A. MEETING CALLED TO ORDER**
- B. ROLL CALL**
- C. PUBLIC COMMENTS ON AGENDA ITEMS**
- D. COMMUNICATIONS**
- E. DEPT HEAD AND CITY MANAGER REPORTS**
- F. NEW BUSINESS**

REGULAR AGENDA

- 1.Reso. re: Grant Modification Agreement
Field Hall Foundation**

- 2.Reso. re: MOU for TIPS Program
- 3.Reso. re: Financing & Purchase for Police Vehicle
- 4.Reso. re: MRB Tax Map Maintenance Contract Renewal
- 5.Reso. re: Crossroads Settlement
- 6.Reso. re: Amend Juneteenth Parade Route
- 7.Reso. re: Cellular Antenna Application by Dish Network
- 8.Reso. re: Software Agreement for Hydrant Retrofit Kits
- 9.Reso. re: CWSRF-WIIA Grant Sewer Project SEQR
- 10.Reso. re: Set Public Hearing for C3 Zoning Amendment
- 11.Reso. re: Preliminary Administrative Services for Affordable Housing
- 12.Reso. re: RFP For Administrative Services for Affordable Housing
- 13.Reso. re: Parade Permit for St. Patrick's Day Parade
- 14.Reso. re: Parade Permit for Run PB Group
- 15.Reso. re: Appointment of Stephanie Conte to Parks Advisory Board
- 16.Reso. re: Re-Appointment of Liz Green to Parks Advisory Board
- 17.Reso. re: Re-Appointment of Carmen D'Angelo to Conservation Advisory Council
- 18.Reso. re: Electrical work for Filter Room
- 19.Reso. re: Appointment of 207A Hearing Officer

G. CITIZENS DESIRING TO BE HEARD

H. ADJOURNMENT

**DATE: February 14, 2023
PEEKSKILL, NEW YORK**

Pursuant to Executive signed by Governor Hochul, the City of Peekskill Common Council Meeting of Tuesday, February 14, 2023 shall be a hybrid meeting, and as such residents may attend in person in the Common Council Chambers or via ZOOM (instructions below).

Public Comments on Agenda Items may be made three ways:

1. **E-MAILED PUBLIC COMMENT ON AGENDA ITEMS** - comments must be emailed to City Clerk Debra Petrosky @ dpetrosky@cityofpeekskill.com and received by the City Clerk by noon on Tuesday, February 14, 2023 for consideration by the Common Council. This is a strict deadline. Please be aware that E-mailed Public Comments will no longer be read verbatim. They will be entered into the "communication" section of the agenda.
-OR-
2. **ZOOM PUBLIC COMMENT ON AGENDA ITEMS** -The public can call- in live to address agenda items only - three (3) minute limit will be strictly adhered to.

-OR-

3. In person in the Common Council Chambers. The three (3) minute limit will be strictly adhered to.

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Dial 1-929-205-6099

Meeting ID: 528 223 9631

TIMETABLE

7:00 P.M. - Committee of the Whole

7:30 P.M. – Common Council Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/5282239631>

February 21, 2023

**COMMITTEE OF THE WHOLE
COMMON COUNCIL CHAMBERS**

February 21, 2023

7:00 PM Meeting Opening

Agenda

- | | | |
|--------------------|---|--|
| 1. Finance | - | Budget Amendments |
| 2. Finance | - | Workers' Compensation |
| 3. Finance | - | Updated 2023 Consolidated Fee Schedule |
| 4. Finance | - | 2023 Long Range Budget Projections |
| 5. Human Resources | - | Professional Service Agreement for HR database consolidation |
| 6. City Clerk | - | Parade permits for Assumption annual list of events |

- | | | |
|----------------|---|---|
| 7. City Clerk | - | Fourth of July Activities |
| 8. Planning | - | Authorization to bid for DRI Parks Plan |
| 9. Planning | - | Hire engineer for Downtown Crosswalks Design |
| 10. Planning | - | Authorization to submit RAISE Grant application |
| 11. Fire | - | Fire Reporting, Personnel Management and Service Awards Software |
| 12. Fire | - | Volunteer Firefighter Length of Service Awards Program Revisions |
| 13. Recreation | - | Award Summer camp bus bid |
| 14. Recreation | - | Bicycle Sundays |
| 15. Police | - | Inter-municipal Agreement with Westchester County for Prisoner Transportation |
| 16. Council | - | Safe Routes Bicycle Event |
| 17. Council | - | Liaison Reports/Concerns and Issues |

Executive Session (Upon Motion by the Common Council)

EXECUTIVE SESSION

1. Discussion of matters concerning the employment history of a particular person(s) or corporation(s) or matters leading to the appointment, employment of a particular person(s).
2. Discussion of matters concerning collective negotiations pursuant to article fourteen of the civil service law.



Matthew C. Alexander, City Manager

The public can view and listen to this meeting via the Government Channel and the cityofpeekskill.com website.

[February 27, 2023](#)

**COMMITTEE OF THE WHOLE
COMMON COUNCIL CHAMBERS
February 27, 2023**

6:00 PM Meeting Opening

Agenda

- | | | |
|-------------|---|---|
| 1. Council | - | Black History Month Recognitions |
| 2. Planning | - | Construction drawings and authorization to bid for DRI Parks Plan |
| 3. Council | - | Liaison Reports/Concerns and Issues |

Executive Session (Upon Motion by the Common Council)

EXECUTIVE SESSION

1. Discussions of matters related to proposed acquisition, sale or lease of real property.



Matthew C. Alexander, City Manager

The public can view and listen to this meeting via the Government Channel and the cityofpeekskill.com website.

CALENDAR

PEEKSKILL COMMON COUNCIL

HYBRID MEETING - VIA - TELECONFERENCE AND IN-PERSON

(See information below to Join)

February 27, 2023

INVOCATION

- A. MEETING CALLED TO ORDER**
- B. ROLL CALL**
- C. PUBLIC COMMENTS ON AGENDA ITEMS**
- D. COMMUNICATIONS**
- E. DEPT HEAD AND CITY MANAGER REPORTS**

Quality of Life Report

- F. NEW BUSINESS**

PUBLIC HEARING

- 1. Zoning Text Amendments**

REGULAR AGENDA

- 1.Reso. re: Budget Amendments**
- 2.Reso. re: Professional Service Agreement for HR Database Consolidation**
- 3.Reso. re: Parade Permits for Assumption Church**
- 4.Reso. re: Parade Permit for Fourth of July**
- 5.Reso. re: Fourth of July Fireworks Contract**
- 6.Reso. re: Reappointment of Christopher Hanzlik to Zoning Board of Appeals**
- 7.Reso. re: Authorization to Bid for DRI Parks Plan**

8.Reso. re: Hire Engineer for Downtown Crosswalks Design

9.Reso. re: Authorization to Submit RAISE Grant Application

10.Reso. re: Fire Reporting, Personnel Management and Service Awards Software

11.Reso. re: Award Summer Camp Bus Bid

12.Reso. re: Bicycle Sundays

13.Reso. re: Inter-Municipal Agreement with Westchester County For Prisoner Transportation

G. CITIZENS DESIRING TO BE HEARD

H. ADJOURNMENT

DATE: February 27, 2023
PEEKSKILL, NEW YORK

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Public Comments on Agenda Items may be made three ways:

4. E-MAILED PUBLIC COMMENT ON AGENDA ITEMS - comments must be emailed to City Clerk Debra Petrosky @ dpetrosky@cityofpeekskill.com and received by the City Clerk by noon on Monday, February 27, 2023 for consideration by the Common Council. This is a strict deadline. Please be aware that E-mailed Public Comments will no longer be read verbatim. They will be entered into the "communication" section of the agenda.
-OR-
5. ZOOM PUBLIC COMMENT ON AGENDA ITEMS -The public can call- in live to address agenda items only - three (3) minute limit will be strictly adhered to.
-OR-
6. In person in the Common Council Chambers. The three (3) minute limit will be strictly adhered to.

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NO ONE IS ALLOWED TO SPEAK DURING THE COMMITTEE OF THE WHOLE MEETING.

The public can listen to this conference call via the Government Channel and the cityofpeekskill.com website. The meeting will be recorded and later transcribed.

Dial 1-929-205-6099

Meeting ID: 528 223 9631

TIMETABLE

7:00 P.M. - Committee of the Whole

7:30 P.M. – Common Council Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/5282239631>

March 6, 2023

**COMMITTEE OF THE WHOLE
COMMON COUNCIL CHAMBERS**

March 6, 2023

7:00 PM Meeting Opening

Agenda

Presentations

1. Planning - DRI Connectivity and Civic Hub Update, *presenter*, Leigh Jones, Barton and Loguidice
2. Council - Safe Routes to School, *presenter*, Margery Rossi

Agenda

1. Finance - Updated 2023 Consolidated Fee Schedule
2. Water - RFQ for engineering services for Water and Sewer grant projects
3. Youth Bureau - Accept grant awards for 2023 Office of Children and Family Services (OCFS) Advancing Leadership Initiative for Teens (LIFT), Rising Tide Boatbuilding and Sexual Risk Avoidance Education Program (SRAEP)
4. Youth Bureau - RFQ for Temporary Assistance to Needy Families (TANF)
5. Planning - Identify C-3 Zone changes
6. Planning - Grant to study reuse City yard site
7. Planning - Natural Resource Inventory
8. Planning - DRI Parks materials
9. Planning - Dedication of a park on Main Street
10. Legal - VTL Amendment – Issuance of Parking Permits
11. Council - Liaison Reports/Concerns and Issues

Executive Session (Upon Motion by the Common Council)

EXECUTIVE SESSION

1. Discussion of matters concerning the employment history of a particular person(s) or corporation(s) or matters leading to the appointment, employment of a particular person(s).
2. Discussion of matters concerning the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.



Matthew C. Alexander, City Manager

The public can view and listen to this meeting via the Government Channel and the cityofpeekskill.com website.

[March 13, 2023](#)

**COMMITTEE OF THE WHOLE
COMMON COUNCIL CHAMBERS**

March 13, 2023

7:00 PM Meeting Opening

Agenda

1. Planning - NYSDOT Highway permit for Five Elements Murals (DRI)
2. Council - Liaison Reports/Concerns and Issues



Matthew C. Alexander, City Manager

The public can view and listen to this meeting via the Government Channel and the cityofpeekskill.com website.

CALENDAR

PEEKSKILL COMMON COUNCIL

HYBRID MEETING - VIA - TELECONFERENCE AND IN-PERSON

(See information below to Join)

March 13, 2023

INVOCATION

- A. MEETING CALLED TO ORDER**
- B. STATE OF THE CITY ADDRESS**
- C. ROLL CALL**

- D. PUBLIC COMMENTS ON AGENDA ITEMS**
- E. COMMUNICATIONS**
- F. DEPT HEAD AND CITY MANAGER REPORTS**
 - Quality of Life Report**
- G. NEW BUSINESS**

REGULAR AGENDA

- 1.Reso. re: Updated 2023 Consolidated Fee Schedule**
- 2.Reso. re: RFQ for engineering services for Water grant projects**
- 3.Reso. re: RFQ for engineering services for Sewer grant projects**
- 4.Reso. re: Accept grant awards for 2023 Office of Children and family Services (OCFS) Advancing Leadership Initiative for Teens (LIFT)**
- 5.Reso. re: Accept grant award for 2023 Office of Children and Family Services (OCFS) Rising Tide Boatbuilding**
- 6.Reso. re: Accept grant award for 2023 Office of Children and Family Services (OCFS)Sexual Risk Avoidance Education Program (SRAEP)**
- 7.Reso. re: RFQ for Temporary Assistance to Needy Families (TANF)**
- 8.Reso. re: Re-appoint Courtney Williams to CAC**
- 9.Reso. re: Appoint Ian Berger to CAC**
- 10.Reso. re: Authorization to hire surveyor for City owned parcel**
- 11.Reso. re: Authorization to accept ESD grant to study City yard site**
- 12.Reso. re: Authorization to bid for DRI Parks**
- 13.Reso. re: NYSDOT Highway permit for Five Elements Murals (DRI)**
- 14.Reso. re: VTL Amendment – Issuance of Parking Permits**
- 15.Reso. re: Proclamation for Indian Point**
- 16.Reso. re: Appointment City Clerk**

- G. CITIZENS DESIRING TO BE HEARD**
- H. ADJOURNMENT**

DATE: March 13, 2023
PEEKSKILL, NEW YORK

Pursuant to Executive signed by Governor Hochul, the City of Peekskill Common Council Meeting of Monday, March 13, 2023 shall be a hybrid meeting, and as such residents may attend in person in the Common Council Chambers or via ZOOM (instructions below).

Public Comments on Agenda Items may be made three ways:

- 1. E-MAILED PUBLIC COMMENT ON AGENDA ITEMS - comments must be emailed to Deputy City Clerk Jeanette Moore @ jmoore@cityofpeekskill.com and**

received by the Deputy City Clerk by noon on Monday, March 13, 2023 for consideration by the Common Council. This is a strict deadline. Please be aware that E-mailed Public Comments will no longer be read verbatim. They will be entered into the "communication" section of the agenda.

-OR-

2. ZOOM PUBLIC COMMENT ON AGENDA ITEMS -The public can call- in live to address agenda items only - three (3) minute limit will be strictly adhered to.

-OR-

3. In person in the Common Council Chambers. The three (3) minute limit will be strictly adhered to.

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Dial 1-929-205-6099

Meeting ID: 528 223 9631

TIMETABLE

7:00 P.M. - Committee of the Whole

7:30 P.M. – Common Council Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/5282239631>

March 20, 2023

COMMITTEE OF THE WHOLE COMMON COUNCIL CHAMBERS

March 20, 2023

7:00 PM Meeting Opening

Agenda

Presentation

- 1. Youth Bureau - Youth Bureau Needs Assessment Survey Results, *presenter*, Tuesday McDonald, Executive Director of Youth Bureau, City of Peekskill

Agenda

- 1. Nutrition - NY Presbyterian Hudson Valley Hospital Community Benefit Grant
- 2. DPW - Esther Street Plan
- 3. Recreation - Award Depew Park Bids
- 4. Planning - Issue RFP for commuter parking lots
- 5. Planning - Solicitation of Fleischmann Pier commercial boat operators
- 6. Police - Handicapped parking space 801 Hudson Avenue
- 7. Police - Handicapped parking space 124 Hadden Street
- 8. Council - Liaison Reports/Concerns and Issues

Executive Session (Upon Motion by the Common Council)

Executive Session

- 1. Discussion of matters concerning pending litigation involving tax matters.
- 2. Discussion of matters concerning collective negotiations pursuant to article fourteen of the civil service law.
- 3. Discussion of matters concerning the employment history of a particular person(s) or corporation(s) or matters leading to the appointment, employment of a particular person(s).



Matthew C. Alexander, City Manager

The public can view and listen to this meeting via the Government Channel and the cityofpeekskill.com website.

[March 27, 2023](#)

**COMMITTEE OF THE WHOLE
COMMON COUNCIL CHAMBERS**

March 27, 2023

7:00 PM Meeting Opening

Presentations

- 1. Section 8 - Fair Housing, *presenter*, Jessica Ganus, Director of Section 8, City of Peekskill
- 2. City Manager - Soccer Team and Delegation to Sister City Cuenca, Ecuador

Agenda

1. Planning - Solicitation of Fleischmann Pier commercial boat operators
2. Police - LEAP After School Program
3. Council - Liaison Reports/Concerns and Issues

Executive Session (Upon Motion by the Common Council)

Executive Session

1. Discussions of matters concerning proposed, pending or current litigation.



Matthew C. Alexander, City Manager

The public can view and listen to this meeting via the Government Channel and the cityofpeekskill.com website.

CALENDAR
PEEKSKILL COMMON COUNCIL
HYBRID MEETING - VIA - TELECONFERENCE AND IN-PERSON
(See information below to Join)
March 27, 2023

INVOCATION

- A. MEETING CALLED TO ORDER**
- B. ROLL CALL**
- C. PUBLIC COMMENTS ON AGENDA ITEMS**
- D. COMMUNICATIONS**
- E. DEPT HEAD AND CITY MANAGER REPORTS**
Quality of Life Report
- F. NEW BUSINESS**

LOCAL LAW

- 1. Adoption of C-3 Zoning text Amendments**

REGULAR AGENDA

- 1.Reso. re: NY Presbyterian Hudson Valley Hospital Community Benefit Grant**
- 2.Reso. re: Esther Street Plan**
- 3.Reso. re: Award Depew Park Bids**
- 4.Reso. re: Peekskill Heights Tax Certiorari Settlement**
- 5.Reso. re: 1 Park Place (BNS I LLC) Tax certiorari Issues**

- 6.Reso. re: CBA White Collar Bargaining Unit
- 7.Reso. re: Solicitation of Fleischmann Pier commercial boat operators
- 8.Reso. re: Update LOSAP
- 9.Reso. re: Handicapped parking space 801 Hudson Avenue
- 10.Reso. re: Handicapped parking space 124 Hadden Street
- 11.Reso. re: LEAP After School Program

G. CITIZENS DESIRING TO BE HEARD

H. ADJOURNMENT

**DATE: March 27, 2023
PEEKSKILL, NEW YORK**

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-OR-
- 8. **ZOOM PUBLIC COMMENT ON AGENDA ITEMS** -The public can call- in live to address agenda items only - three (3) minute limit will be strictly adhered to.
-OR-
- 9. **In person in the Common Council Chambers. The three (3) minute limit will be strictly adhered to.**

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Dial 1-929-205-6099

Meeting ID: 844 825 9348

TIMETABLE

7:00 P.M. - Committee of the Whole

7:30 P.M. – Common Council Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/8448259348>

**COMMITTEE OF THE WHOLE
COMMON COUNCIL CHAMBERS**

April 3, 2023

**7:00 PM Meeting Opening
Agenda**

Presentations

- 1. City Manager - Westchester Works Child Care Scholarship, *presenter*, Kathy Halas, Executive Director, Child Care Council of Westchester, Incorporated
- 2. City Manager - Zero Waste Associates Course – Group Planning Project, *presenter*, Vanessa Agudello
- 3. Water - City Water Infrastructure (Investment, Repairs and Protection), *presenter*, David Rambo, Water and Sewer Superintendent

Agenda

- 1. Finance - Tax warrants 2023
- 2. Water - Adopt Drinking Water Source Protection Plan
- 3. Econ Dev/Planning - Retail Emporium Project by PFDC
- 4. Econ Dev/Planning - Authorize letter of joinder for kitchen incubator
- 5. Fire - Volunteer Firefighter Length of Service Awards Program for 2022
- 6. Permits/City Manager - Set public hearing for Downtown Special Events
- 7. City Manager - Demand Response Agreement
- 8. Council - Liaison Reports/Concerns and Issues



Matthew C. Alexander, City Manager

The public can view and listen to this meeting via the Government Channel and the cityofpeekskill.com website.

[April 10, 2023](#)

**COMMITTEE OF THE WHOLE
COMMON COUNCIL CHAMBERS**

April 10, 2023

7:00 PM Meeting Opening

Presentation

1. City Manager / Section 8 - Fair Housing, *presenter*, City Manager Matthew Alexander

Agenda

1. Council - Liaison Reports/Concerns and Issues



Matthew C. Alexander, City Manager

The public can view and listen to this meeting via the Government Channel and the cityofpeekskill.com website.

**CALENDAR
PEEKSKILL COMMON COUNCIL
HYBRID MEETING - VIA - TELECONFERENCE AND IN-PERSON
(See information below to Join)
April 10, 2023**

INVOCATION

- A. MEETING CALLED TO ORDER**
- B. ROLL CALL**
- C. PUBLIC COMMENTS ON AGENDA ITEMS**
- D. COMMUNICATIONS**
- E. DEPT HEAD AND CITY MANAGER REPORTS**
Quality of Life Report
- F. NEW BUSINESS**

REGULAR AGENDA

- 1.Reso. re: Tax Warrants 2023**
- 2.Reso. re: Adopt Drinking Water Source Protection Plan**
- 3.Reso. re: Adopt Natural Resource Inventory**
- 4.Reso. re: Authorize letter of joinder for kitchen incubator**
- 5.Reso. re: Volunteer Firefighter Length of Service Awards Program for 2022**
- 6.Reso. re: Demand Response Agreement**

G. CITIZENS DESIRING TO BE HEARD

H. ADJOURNMENT

**DATE: April 10, 2023
PEEKSKILL, NEW YORK**

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-OR-
- 2. ZOOM PUBLIC COMMENT ON AGENDA ITEMS -The public can call- in live to address agenda items only - three (3) minute limit will be strictly adhered to.**
-OR-
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Dial 1-929-205-6099

Meeting ID: 844 825 9348

TIMETABLE

7:00 P.M. - Committee of the Whole

7:30 P.M. – Common Council Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/8448259348>

INTERMUNICIPAL AGREEMENT

THIS AGREEMENT made the 1st day of April, 2023, by and between THE TOWN OF CORTLANDT, (hereinafter referred to as "CORTLANDT/HOST"), a municipal corporation with its principal place of business at 1 Heady Street, Cortlandt Manor, New York; the VILLAGE OF CROTON-ON-HUDSON, (hereinafter referred to as "CROTON"), with its principal place of business at 1 Van Wyck Street, Croton-on-Hudson, New York 10520; the VILLAGE OF BUCHANAN (hereinafter referred to as "BUCHANAN") with its principal place of business at 236 Tate Avenue, Buchanan, New York 10511; the VILLAGE OF OSSINING (hereinafter referred to as "OSSINING VILLAGE") with its principal place of business at 16 Croton Avenue, Ossining, New York 10562; the TOWN OF OSSINING (hereinafter referred to as "OSSINING TOWN") with its principal place of business at 16 Croton Avenue, Ossining, New York 10562; the CITY OF PEEKSKILL (hereinafter referred to as "PEEKSKILL") with its principal place of business at 840 Main Street, Peekskill, New York 10566; and the TOWN OF YORKTOWN (hereinafter referred to as "YORKTOWN") with its principal place of business at 363 Underhill Avenue, Yorktown Heights, New York 10598;

WHEREAS, CORTLANDT/HOST is the owner of certain property located at Roa Hook Road in the Town of Cortlandt for use as a transfer station (the "Transfer Station"); and

WHEREAS, CORTLANDT/HOST has entered into an Intermunicipal Agreement with the County of Westchester to continue in the Recycling Program (the "PROGRAM") for the period of October 22, 2019 to October 21, 2024; and

WHEREAS, CORTLANDT/HOST intends to enter into a new agreement with the County of Westchester upon the expiration of the Recycling Program IMA on October 21, 2024; and

WHEREAS, CORTLANDT/HOST is desirous of entering into agreements with the Northern Tier municipalities who are the parties of this agreement to allow them to utilize the Transfer Station; and

WHEREAS, there will be no tipping fee charged by the County for paper, glass, metal, or plastics, at this time;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. That CORTLANDT/HOST will lease certain property on Roa Hook Road in the Town of Cortlandt to serve as a transfer station which will be operated by the County of Westchester or County contractor personnel.
2. That said site shall be open and available during regular business hours, Monday through Friday, to all parties executing this agreement, excluding holidays.
3. That in exchange for said rental payment, the six communities, CROTON, BUCHANAN, OSSINING VILLAGE, OSSINING TOWN, CITY OF PEEKSKILL, and YORKTOWN, will be entitled to deliver their commingled recyclable goods to said site during regular business hours to be collected by the County of Westchester.
4. That this agreement shall be effective April 1, 2023. The fee per month per Community will be:

April 1, 2023-March 31, 2024	\$812.00
April 1, 2024-March 31, 2025	Prior year's total increased by New York State Comptroller's Property Tax Cap (Allowable Levy Growth Factor)
April 1, 2025-March 31, 2026	Prior year's total increased by New York State Comptroller's Property Tax Cap (Allowable Levy Growth Factor)
April 1, 2026-March 31, 2027	Prior year's total increased by New York State Comptroller's Property Tax Cap (Allowable Levy Growth Factor)

April 1, 2027-March 31, 2028	Prior year's total increased by New York State Comptroller's Property Tax Cap (Allowable Levy Growth Factor)
April 1, 2028-March 31, 2029	Prior year's total increased by New York State Comptroller's Property Tax Cap (Allowable Levy Growth Factor)

5. That all communities utilizing said site shall adhere to all requirements of the County of Westchester with respect to the type of materials to be delivered and the condition of said materials.
6. There will be no tipping fee charged by Westchester County for paper, glass, metal, or plastics. Should that change, the fee charged herein by Cortlandt/Host to the other Parties to this Agreement shall increase shall be increased by each municipality's share of the tipping fee.
7. If no agreement is in place prior to the expiration of the agreement on March 31, 2029, then this agreement shall renew automatically on a yearly basis at rate of the prior year's total increased by New York State Comptroller's Property Tax Cap (Allowable Levy Growth Factor).
8. This Agreement may be signed in counterparts and all signatures need not appear on one page. Electronic or facsimile signatures shall be deemed original signatures.
9. Any and all other Agreement between the parties with respect to this matter shall be deemed merged and this Agreement will govern the parties.

IN WITNESS HEREOF, the parties have hereunto set their hands and seal.

TOWN OF CORTLANDT

By: _____

Richard H. Becker
Richard H. Becker, M.D.
Town Supervisor

APPROVED
TOWN ATTORNEY
Date: 2/14/13
[Signature]

VILLAGE OF CROTON

By: _____

Name:
Title:

VILLAGE OF BUCHANAN

By: _____

Name:
Title:

VILLAGE OF OSSINING

By: _____

Name:
Title:

TOWN OF OSSINING

By: _____

Name:
Title:

TOWN OF YORKTOWN

By: _____

Name:
Title:

CITY OF PEEKSKILL

By: _____

Name:
Title:

MEMORANDUM

Office of the City Manager

TO: Mayor McKenzie and Common Council

FROM: Matthew C. Alexander, City Manager

DATE: April 12, 2023

RE: Transfer Station Agreement with Town of Cortlandt

The Town of Cortland will lease property on Roa Hood Road in the Town of Cortlandt to serve as a transfer station which will be operated by the County of Westchester or County contractor personnel. The site shall be open during regular business hours, Monday through Friday (excluding holidays) to all parties executing an agreement (including Peekskill, Cortlandt, Croton, Buchanan, Ossining Village & Town and Yorktown). These parties shall be entitled to deliver their commingled recyclable goods to said site.

The agreement is effective April 1, 2023 with a fee of \$812.00/month with a rate increase not to exceed the New York State Comptroller's Property Tax Cap (Allowable Levy Growth Factor) for each year (on April 1st) through 2028/2029.

Please place this item on the work session agenda for April 17, 2023. I request and also recommend that the Council approve a resolution on April 24th to allow me as City Manager to sign the Transfer Station Agreement with the Town of Cortlandt.

**CHAPTER 486 OF THE CODE OF THE CITY OF PEEKSKILL
ENTITLED SPECIAL EVENT PERMITS”**

CHAPTER 486. SPECIAL EVENTS

§486.1. Purpose.

The purpose of this chapter shall be to regulate the use of any public right-of-way, public street, public sidewalk, public highway, public building, public walkway or other public place, other than the City of Peekskill Riverfront Green and/or any parks within the City, for the holding of special events and to institute a system of use charges relating to activities or periods of activity on any public place which result in additional costs to the City.

§486.2. Definitions.

ADMISSIONS – A charge per person in attendance at a special event.

APPLICANT/SPONSOR – Any person(s) corporation, partnership, association or other bona fide legal entity(ies) able to assume legal responsibility for a special event.

BLOCK PARTY –An outdoor public event, organized by the residents of a neighborhood or city block from intersection to intersection and held upon a city right-of-way for social, entertainment or other purposes.

FOOD VENDOR – Any person operating a stand or display, whether portable or stationary, selling food products for consumption at a special event, but shall not include a duly authorized City concessionaire.

SPECIAL EVENT – Any organized activity of 10 or more persons on any public right-of-way, public street, public sidewalk, public highway and thoroughfares, buildings owned or controlled by the City, public walkway or other public place to which the general public is invited or expected to attend. The term special event as used in this chapter shall not apply to permits for special events at the City of Peekskill Riverfront Green or any City of Peekskill Parks.

Special Events include, but are not limited to festivals, parades, block parties, rallies, protests, fairs, celebrations, ceremonies, marches, processions, demonstrations, exhibitions, cultural events and any other occurrence involving public gathering and/or attendance of more than 10 persons, which is not otherwise considered a matter of right under prevailing law such as to be exempt from governmental regulation.

SPECIAL EVENT SERIES – Any special event that occurs on more than one day, consecutive or non-consecutive.

VENDOR – Any booth, display or area at a special event where goods or merchandise are offered for display, inspection or sale, or entertainment is offered, excluding food or food products offered for sale and/or consumption.

§486.3. Permit Requirements and Procedures.

- A. No person or entity shall hold a special event without having first obtained a special event permit from the City of Peekskill.

- B. Applications for special event permits must be submitted to the City at least 30 days prior to the date of the proposed special event. The City Manager may waive such requirement and accept the filing of an application after the deadline if the City Manager determines that such late filing shall not have impaired the City's ability to adequately review the application and to ensure that all arrangements necessary to hold the event as intended will be met so as to safeguard the protection of public health, safety and property are in accordance with the criteria set forth in this chapter.

- C. Applications for a special event permit shall be made upon the forms and in the manner prescribed by the City Manager or designee.

- D. Each special permit application shall be subject to the review and approval of the Chief of Police, the Fire Chief, the Building Department, the Department of Public Works, the Department of Parks & Recreation and the Corporation Counsel. The City reserves the right to make any additional requirements and/or recommendations for the public health and safety of all attendees including, but not limited to, sufficient toilet and sanitation facilities, emergency police, fire and medical response access, safety and security, additional insurance indemnification and other provisions applicable to events of based on the size and nature of the special event.

- E. The City shall have the right to prohibit any and all activity related to any event from taking place upon or impacting any City property, facility, equipment, personnel, street, sidewalk or other public property owned or controlled by the City as to protect and safeguard public health and safety and prevent damage or loss to public or adjacent private property

- F. A special event permit may be issued if it appears that there will be no conflict with any other planned activity or special event in accordance with rules for scheduling promulgated by the City Manager applicable to special events; that the proposed activity or special event shall be consistent with community standards of morals and decency; and after the applicant/sponsor tenders the fees as provided in the Consolidated Fee Schedule maintained in the Office of the City Clerk.

§486.4. Special Event Series.

Applications for Special Event Series shall be presented to the Common Council for review and approval at the discretion of the City Manager and will only be approved in six-week increments,

to be extended after that period so long as no other applicant has applied for those dates. Applications for Special Event Series requiring street closure shall be accompanied with a street closing petition with signatures of support from at least 65% of the business owners on any block that these events may occur.

§486.5. Block Party.

A. Applications for permits for block parties must include a petition of support from at least 75% of residents of that block, including the residents on each corner block. Each of these petitioners shall execute an agreement holding the City harmless from any loss, injury or damage arising out of the granting of the special event permit.

B. In addition to the requirements set forth herein, applicants/sponsors of block parties must notify 100% of the residents of the block of the proposed block party via mailing to the property address, and include proof of such mailing with the application. Proof of mailing shall include an affidavit of mailing or certified mailing receipts.

C. A block party permit shall be limited to one block. There shall be no charge for admission, and no vending or amplified entertainment shall be allowed at a block party.

§486.6. Other Permits and Approvals.

A. Any proposed event, other than a block party, that involves the closure of a roadway within the City must receive approval from the Common Council. The applicant/sponsor shall be responsible for all costs associated with the City's blockade, set up/take down and overtime. A Special Event application must be submitted for any form of entertainment that will take place on the closed street. If the proposed Special Event and/or street closure is proposed to take place on a County or State road, proof of road closure approval from the County or State shall be submitted with the application for a Special Event Permit.

B. All Food Vendors must possess a valid permit from the Westchester County Department of Health to operate and shall obtain a food vendor license in accordance with §553 of the Peekskill City Code and shall comply with all provisions therein.

C. In addition to satisfying all requirements as provided herein, all applicants/sponsors shall fully comply with all other applicable laws, rules, codes, regulations and permit conditions as may be applicable and as may be overseen and enforced by any and all other governmental, municipal or legal agencies as may have jurisdiction thereover. The City shall be under no obligation to grant a permit and/or allow an event to be held in circumstances that the City has reasonably reliable knowledge indicating that any applicant/sponsor is not in compliance with any law, code, rule or regulation administered or enforced by any governmental agency applicable to the applicant/sponsor and/or the special event. The City shall have the right to require the applicant to provide proof of compliance with all such requirements, and should the applicant/sponsor fail to provide same, the City may deny the application.

§486.7. Safety Plan.

Prior to the issuance of a special events permits, the City Manager or designee, in his or her discretion, may reasonably require applicants/sponsors to submit a safety plan prior designed to protect the public health, safety and property before, during and after the event. Such public safety plan shall be subject to the prior review and approval of the Chief of Police, the Fire Chief, the Code Compliance Supervisor, the Director of City Services and the City Manager, and shall comply with the requirements of any and all such City and public safety officials acting in their official capacities and employing their professional judgment on the basis of their knowledge and experience, and with the provisions of any and all applicable laws, codes, rules and regulations. Such safety plan shall include provisions for adequate and sufficient toilet and sanitation facilities, emergency medical response, communications and command control, safety and security, and other provisions applicable to events of such size and nature.

§486.8. Denial of application for permit; revocation.

A. Denial. The City shall deny applications for permits to hold special events for any one or more of the following reasons:

(1) The applicant has failed to complete and/or satisfy any of the requirements of the application procedure or has failed to properly complete and/or submit the application form.

(2) The applicant has failed to pay the required fees and/or provide the required insurance coverage or security or escrow account or deposit.

(3) The applicant has a prior history of failing to comply with the terms, conditions and requirements of applicable laws, codes, rules and regulations in the holding of previous events or procedures applicable thereto.

(4) The applicant has applied for permission to hold the event at such time and/or place which is not available for any of the following reasons and no other equivalent, suitable or sufficient place and/or time is available to hold the proposed event:

(a) The time and place has been granted to another applicant who has filed a proper application prior to the subject application.

(b) The safe and proper conduct and holding of the proposed event will require the dedication and/or use of City personnel, property, facilities or equipment at such time as same are not available by reason of force majeure, including but not limited to extreme weather conditions, fire, flood, public emergency, riot, labor unrest or other matters or causes beyond the City's control.

(c) The applicant has applied to hold the proposed event at a location which is not a traditional public forum and it is not dedicated or suitable for the proposed use or for events

involving the exercise of free speech or expression or other activities protected by the First Amendment and/or if the proposed location would pose a danger to public health and safety or a risk of damage or loss to public or private property or to the use thereof during or subsequent to the special event.

(d) The granting of the application to hold or conduct the special event in the time, place and/or manner described in the application and the holding or conduct of same as so described would result in a violation of one or more laws, code provisions, rules or regulations or the civil rights of any individual under federal or state law, including but not limited to those relating to buildings, electricity and other forms of energy, fire prevention, sanitation, food and beverages, toilet facilities, access to medical care, protection of property rights, protection of fair business practices and economic competition, public nuisances, noise, parking, intellectual property rights, occupancy, disorderly conduct, emergency response, and those applicable to the use of public parks and recreational facilities.

B. In any case where a permit is denied under this section, the City shall provide the applicant with a written explanation, and the applicant shall be entitled to submit an amended application, in compliance with the time frame set forth in this chapter, or a new application.

C. Revocation.

(1) The City Manager or designee may revoke a permit if the permit holder fails to abide by the terms and conditions of the permit or upon a finding of any violation of any applicable rule, ordinance, local law upon notice to the permit holder as set forth herein.

(2) Any permit for a special event issued pursuant to this chapter may be summarily revoked by the City Manager or designee at any time when, by reason of disaster, public calamity, riot or other emergency, the City Manager or designee determines that the safety of the public or property requires such revocation.

(3) Notice of any action revoking a permit shall be delivered by electronic mail and, as immediately practicable thereafter, by certified mail to the email address(es) and mailing address(es) listed on the permit application

§486.9. Inclement Weather.

A. In the case of inclement, the special event may be rescheduled at the discretion of the City Manager.

B. The City shall refund all fees of special events cancelled as a result of inclement weather in accordance with §486.8 herein.

B. In the event that the special event is rescheduled due to inclement weather, the City Manager or designee may require a new permit application with new fees, as necessary.

§486.10. Fees and Security Deposit.

A. All fees shall be set forth in the Consolidated Fee Schedule maintained by the Office of the City Clerk.

B. In the case of cancellation of a special event due to inclement weather or other reason, the applicant/sponsor shall notify the Parking Office Manager or the City Manager's designee of cancellation, in writing, as soon practical. The City shall refund all fees for cancellation of a special event in which the City is notified of the cancellation at least three days prior to the scheduled start of the event. If the city is notified less than **three days** prior to the start of the event, the City may retain fees for expenses it incurred relating to the special event.

C. In addition to any insurance coverage required herein, the City may require all applicants/sponsors to provide a security deposit and/or escrow account for each event in an amount to be determined by the City Manager or designee according to the criteria set forth herein.

(1) The number of persons projected to attend the special event.

(2) The number of vendors, peddlers, booths, exhibits, rides, attractions, features, entertainments and other aspects of the special event.

(3) The size, dimensions and extent of the public properties, facilities and space projected to be used and occupied by the event.

(4) The number of City staff and the number and time of hours of work required of the City to provide direct services and supervision in support of the special event and all persons in attendance thereof.

(5) The number, kind and value of any and all City equipment, materials, vehicles and other properties owned or controlled by the City and used by the City in connection with the special event, and the loss, damage, depreciation and/or wear and tear reasonably likely to be sustained by same.

(6) The history, background, and nature of the applicant and/or sponsor of the event, or the event itself, specifically with respect to its longevity, budget, staff, history of compliance with City codes and regulations, local presence and contacts with the City community, and other factors relevant to the responsibility and accountability of same, but not with respect to any political platform, opinion or posture of same, and not in such manner as may be discriminatory or arbitrary as may be prohibited by law.

(7) The extent to which the applicant and/or sponsor will require special arrangements for such event with respect to utilities, energy, lighting, vehicles, parking, connections, wiring, platforms, sound and amplification equipment, and other materials, equipment and/or personnel.

(8) Whether or not any animals will be involved in any aspect of the special event, and if so, the number, kind and characteristics of same and their role in the event and the number, qualifications and experience of those charged with the control and supervision of same.

(9) Any characteristic, component, portion or element of the event which may be reasonably considered to be inherently dangerous.

§486.11. Advance Payment of Fees.

The fees computed pursuant to §486.10 shall be payable at the time of applying for a special event permit, excluding any overtime fees. Overtime fees shall be paid prior to the issuance of the permit.

§486.12. Adjustment of Fees.

Any fees based upon admissions shall be subject to adjustment based upon actual admissions, as to which the sponsor shall be required to maintain an accurate count in a manner satisfactory to the City and, with respect thereto, the City shall reserve the right to audit the receipts, books and records of the sponsor with respect to the special event for a period of one year after the special event.

§486.13. Use Rules and Regulations; Insurance; Defense and Indemnity Agreement.

A. The City Manager shall promulgate rules and regulations governing the uses authorized hereunder pursuant to and consistent with this article. Said rules and regulations and the terms thereof shall be incorporated into any permit issued pursuant hereto. Said rules and regulations shall include a provision that the applicant/sponsor of any special event, prior to the issuance of a permit therefore, shall be required to post an insurance endorsement for liability insurance from an A.M. Best-rated "secured" New York State admitted insurer. The insurance shall be primary and non-contributory, in the following minimum coverage amounts, naming the City of Peekskill as an additional insured, and shall provide primary coverage for the City, it's Boards, Commissions, Officers, Employees and Volunteers:

(1) General liability insurance with limits of liability of at least \$1,000,000 for each occurrence and \$2,000,000 aggregate.

B. In addition, prior to issuance of a special event permit, the applicant shall be required to execute a defense and indemnity agreement protecting the City from any and all claims, actions, proceedings, and lawsuits arising out of the special event. The applicant shall also indemnify the City for any applicable deductibles.

C. The foregoing agreement and insurance shall be subject to the approval of the City Corporation Counsel.

§486.14. No endorsement by the City.

The granting of permission by the City and/or the use of City owned or publicly owned property or facilities by any person or group or organization shall in no way be considered an endorsement or any expression of support, of disagreement or of any position or opinion of the City whatsoever with respect to the activities, policies, opinions, positions, precepts or other aspects of the persons or groups organizing, sponsoring holding or participating in such event or use, and no person associated in any way with the event is authorized to or shall make any public statements or representations concerning the City of Peekskill concerning same.

§486.15. Penalties for Offenses.

Any person or entity guilty of violating any provision of this chapter, including the rules promulgated by the City Manager, shall be subject to a penalty consisting of a minimum fine of \$250.00 for each offense, and shall be grounds for denial of the issuance of a special event permit in the future.

§486.16. Severability.

If any clause, sentence, paragraph, section or part of this chapter is found to be invalid, such finding shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section or part thereof.

MEMORANDUM

Office of the City Manager

TO: Mayor McKenzie and Common Council

FROM: Matthew C. Alexander, City Manager

DATE: April 12, 2023

RE: Amendments to Chapter 486 of the Peekskill City Code, Special Event Permits

Chapter 486 of the City Code, Special Event Permits was adopted on August 23, 2021. Since then, the City has successfully used this legislation to guide Special Events Permits in the Clerk's office. City staff has reviewed the process and re-written proposed legislation with more a detailed the process. More importantly, the City wishes to improve the permit applications and streamline the process online with clearer instructions and applications (including a fillable online version). The Code as amended is attached. It gives the City Manager the ability to designate a permit grantor while it still lets the Council vote on certain intense uses of City property.

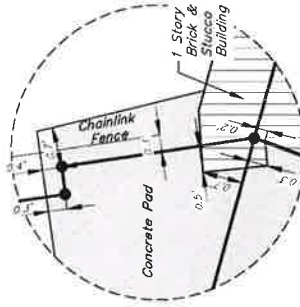
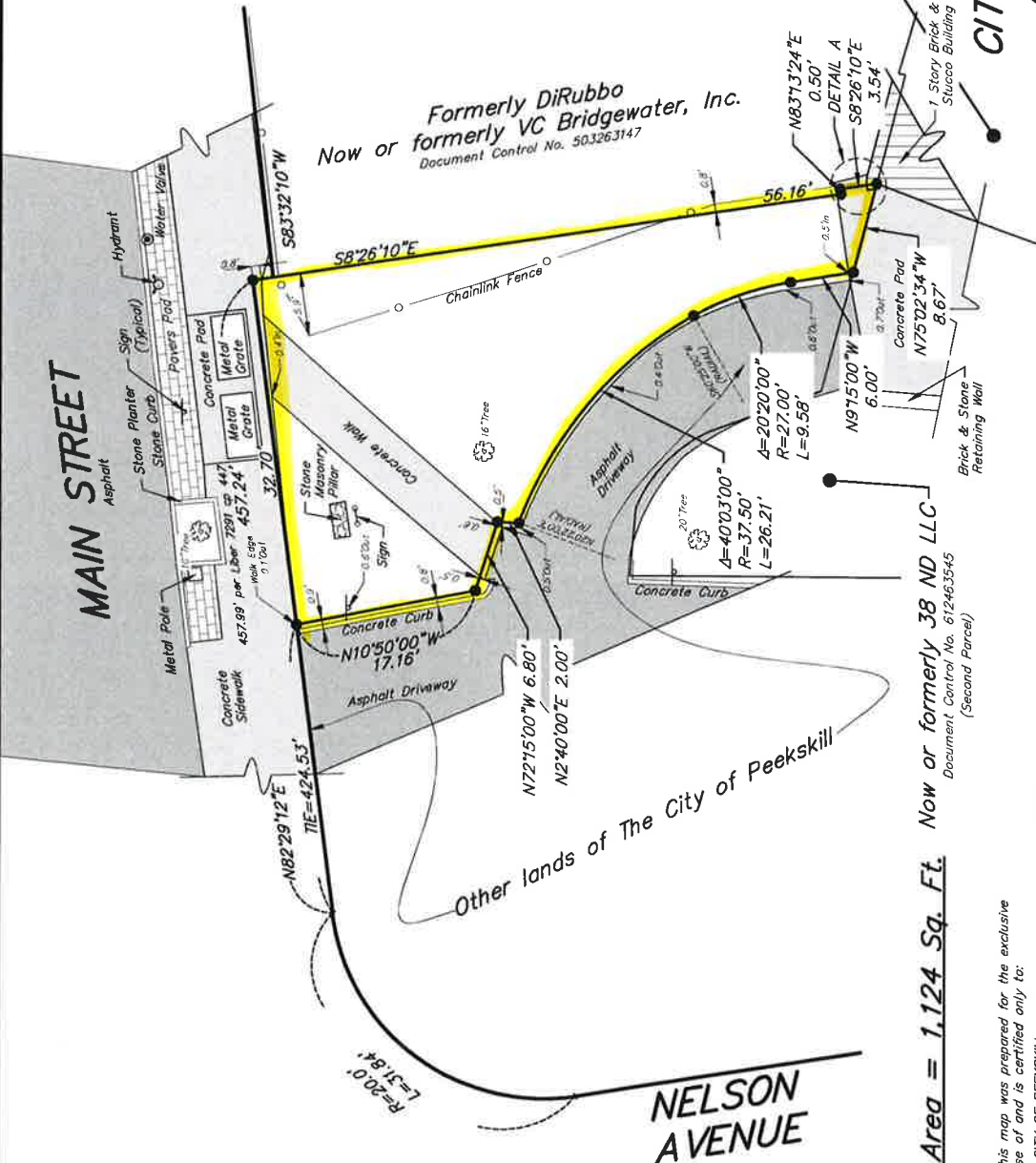
The changes to the code can be summarized as follows:

- J Codifies the procedure for applying and issuing special event permits (i.e., applications must be submitted at least 30 days in advance of the event date, which can be waived by the City Manager if certain requirements are met).
- J Changes the handling of special event permits from the Recreation Department to the City Manager's designee.
- J Requires applications for special event series to be presented to the Common Council for review and approval at the discretion of the City Manager, and will only be issued in six-week increments.
- J Requires applications for special event series requiring street closures to include a petition of support from at least 65% of the business owners on the street.
- J Includes requirements for block parties, including a petition of support from 75% of residents on the block, notification to all property owners on the block, limits the block party to one block, and does not permit vending or amplified music.
- J Requires Council approval for any event that involves closure of a roadway (other than a block party).

-) Allows the City Manager to require a safety plan if deemed necessary.
-) Provides reasons for denial of applications (i.e., incomplete application, prior history of failing to comply the rules and procedures), and that the City must provide the applicant with a written denial setting forth the reasons.
-) Provides procedures for inclement weather and cancellations.
-) Provides the City Manager with discretion on the amount of a security and/or escrow deposit based on a number of criteria.

Also to be presented are the City guidelines and permits which will be used for these applications.

Please place this item on the work session agenda for April 17, 2023 for further discussion amongst the Council. I request and also recommend that the Council approve a resolution on April 24th that sets a public hearing for this law on May 8th.



SCALE 1 in. = 2 ft.

Now or formerly 38 ND LLC
Document Control No. 591213478
Document Control No. 612463545

SURVEY OF PROPERTY
PREPARED FOR
CITY OF PEEKSKILL
WESTCHESTER COUNTY
NEW YORK

SCALE 1 in. = 10 ft. MARCH 20, 2023

We hereby certify that the survey shown hereon was completed by us on March 20, 2023, that this survey has been prepared in accordance with the existing Code of Practice for Land Surveys as adopted by the New York State Association of Professional Land Surveyors, Inc.



BADEY & WATSON
Surveying & Engineering, D.P.C.
By *Jeffrey A. Bodey*
NEW YORK STATE LICENSED LAND SURVEYOR
LICENSE No. 50389

PRINTED

April 12, 2023

BADEY & WATSON
Surveying & Engineering, D.P.C.

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 - All certifications are valid for this map and copies thereof only if said map or copies bear the embossed seal of the surveyor whose signature appears hereon.
 - If underground improvements, easements, or encroachments exist and are not shown on this map, they may not be shown on this map.
 - This property may be affected by instruments which have not been provided to these surveyors. Users of this map should verify title with the appropriate authorities.
 - This is a survey of a portion of the property described in the Westchester County Clerk's Liber 7789 of deeds at page 15 (Peekskill 142-04-37).

Area = 1,124 Sq. Ft.
Now or formerly 38 ND LLC
Document Control No. 612463545
(Second Parcel)

This map was prepared for the exclusive use of and is certified only to:
CITY OF PEEKSKILL

BADEY & WATSON
Surveying & Engineering, D.P.C.

3063 Route 9
Cold Spring, NY 10516
www.Badey-Watson.com
845.265.9217
877.3.141.593 (Toll Free)

MEMORANDUM

Department of Planning and Development

TO: Matthew Alexander, City Manager

FROM: Jean Friedman, AICP, Director of Planning

DATE: April 12, 2023

Re: Park Dedication

At the March 6th COW, the Common Council discussed the dedication of a small surplus City-owned parcel fronting on Main Street and adjacent to Parking Lot K as a public park. The attached survey shows the boundary of the proposed park that includes a vacant grassy area and monument, but excludes a driveway that is used for business deliveries. The vacant parcel is not suitable for development, and contains an historic plaque that commemorates the approximate location of the original Birdsall House during the American Revolution.

Staff recommends naming the park “Birdsall Park” or another suitable name, and accepting donations of benches, lighting and landscaping for City installation at a later date. This dedication will preclude any future development of the parcel, and will add much-needed green space in the heart of downtown that is easily accessible to nearby Senior residents and to the general public.

If Council supports moving forward with this dedication, then a resolution will be prepared for consideration at the April 24th meeting. Please place this item on the April 17, 2023 Committee of the Whole for discussion and direction.

MEMORANDUM

City Clerk's Office

TO: Matthew Alexander, City Manager

FROM: Cassandra Redd, MPA, City Clerk

DATE: April 12, 2023

RE: North Division Street Closure

Cynthia Del Rosario, on behalf of all the businesses on North Division Street submitted an annual request for the closure of North Division Street on Thursdays from 5pm to 10pm, on Fridays from 5pm to 11pm, on Saturdays from 3:30pm to 11pm and Sundays from 12pm to 10pm beginning May through December 2023.

Please place this item on the Committee of the Whole Meeting on April 17, 2023 for discussion.

MEMORANDUM

City Clerk's Office

To: Matthew Alexander, City Manager

From: Cassandra Redd, MPA, City Clerk

Date: April 12, 2023

Re: Cinco de Mayo Celebration

Ruben Alvarez of Ruben's Mexican Café would like hold his annual Cinco de Mayo Celebration on Division Street on May 6, 2023. We will need to close Division Street from Main Street to Park Street.

Please place this item on the Committee of the Whole Meeting on April 17, 2023 for discussion.



We have prepared a proposal for you

LogicBase

Proposal # 041619
Version 1

Prepared for:

Peekskill

Matt Alexander
malexander@cityofpeekskill.com

LogicBase Solution Description

LogicBase is a powerful managed IT services solution for companies that outsource their IT. Here is what is included with LogicBase:

Entitlement	Description
Remote Monitoring	Our network operating centers (NOCs) remotely monitor your environment to detect problems in your workstations, servers, infrastructure, and critical applications. NOC engineers keep a watchful eye on your environment and respond to critical issues to help keep your systems up and running.
Remote Patch Management	This service includes Windows patching of workstations and servers to ensure the software is up-to-date and protected from emerging vulnerabilities and exploits.
Drive Space Management	Automated drive space management cleans-up disk drives on workstations and servers when available storage space becomes low.
Management Portal and Managed Service Reports	This enables direct entry of tickets into our systems and the ability to track status and history. We also provide reporting so you can track key aspects of your environment.
Software, Licensing & Warranty Renewals	Assist with all aspects of procurement and lifecycle management, including defining requirements and specifications, vendor selection, procurement, license management, renewals, warranties, and end-of-life recommendations.
Asset Management	Our systems management tools to automatically discover new Windows assets added to your network, maintain a real-time detailed inventory for all your provisioned hardware and software, and audit software licenses.
Basic Security Services	Base managed security service provides managed antivirus to mitigate threats and site-specific DNS protection for basic web filtering and category identification. Also includes intrusion detection and endpoint protection software.



- Mobile Device Management
- Database Monitoring & Optimization
- Custom Reporting
- Cyber Security Incident Response and Remediation
- Substantive upgrades, additions, or changes of equipment or software. Project work will be quoted separately in order to be managed to the Logically project management standard.
- Consulting time and training on business application (SharePoint, 365, IT Assessments, Line of Business Solutions)
- Service and support of hardware or software that has reached end of life or is without a manufacturer's warranty
 - Limited support will be provided to items not under warranty. However, if an unsupported or out of date device(s) becomes a chronic or automated management cannot be configured to monitor this tool, the client will be required to replace this device to ensure the health and security of the IT environment.
 - If a client does not replace recommended hardware, issue resolution may not be possible.
- Extensive customization of our managed services required to handle extreme atypical environments is available.
- Chief Compliance Officer responsibilities; i.e. ownership, management, auditing. Contribution or administration of IT related policies and procedures are available through Logically IT Governance Services.
- Monitoring, management and remediation of non-Logically owned backup and disaster recovery services
- Services to assist or perform audit of or validation support for security or licensing compliance requirements (I.e. Microsoft audit) is available.
- Cybersecurity breach or infection Incident Response and Remediation services are available.
- Firmware, 3rd party patching

Description of Client Onboarding:

A successful managed services onboarding process achieves positive technology results while providing an outstanding customer experience. Logically's mature onboarding process achieves these objectives by establishing and validating clear expectations and ownership. Logically's advanced onboarding template includes frequent communication and efficient capable support during transition. The dedicated onboarding team serves you with confidence and peace of mind. Logically's onboarding includes:

- Dedicated and experienced onboarding Project Manager
- Communication of detailed onboarding objectives, owners and estimated timeline
- Deployment of monitoring agents and additional managed solutions

Estimated Remediation with Onboarding:

Environments may require significant effort to stabilize upon onboarding. This work is outside of the scope of the Managed Services Agreement presented in the one-time "Estimated Remediation" cost. Remediation work will be billed as completed. Additional project work presented during remediation efforts will be discussed and reviewed during the process. Examples of this include but are not limited to, hardware replacements, OS upgrades and expired warranties. The quoting and completion of these projects will be evaluated between the client and Logically.

Logically's Standard Service Level Agreement (SLA) for Incident Remediation:

Business Hours SLA (8:00 AM – 5:00 PM Local office supporting time)

Priority Level	Respond Within*	We Have Created a Plan**
Priority 1	0.25	.5
Priority 2	0.25	1
Priority 3	0.25	2
Priority 4	0.25	4

Emergency Response SLA (After-Hours)



This proposal, and any subsequent proposal executed by Logically and the Customer named below, and including the Master Service Agreement at <https://www.logically.com/agreements/masterservices-agreement> and all terms referenced herein and therein and all attachments and addenda hereto, govern Customer's purchase of the Services (collectively, the "Agreement") and by executing this proposal, Customer agrees to each of the foregoing. This proposal is effective as of the last date of signature by both Logically and Customer as set forth below (the "Effective Date").

Any Cloud Services associated with this proposal will be governed by our Cloud Service Agreement at <https://www.logically.com/agreements/cloudservices-agreement>.

Any Security Services associated with this proposal will be governed by our Security Service Agreement at <https://www.logically.com/agreements/securitymanagement-terms-and-conditions>.

1. The content of this Agreement and any related statement of work, scope of work, managed services agreement, outsourcing agreement, or other quotation or proposal (each, a "Work Order") is confidential. Unless required by law or authorized in writing by the other party, neither this Agreement nor the Work Order is to be disclosed to any person or organization other than those who need to know the terms of this Agreement or the Work Order to assist either party, or act on either party's behalf, to exercise its rights or perform its obligations hereunder or thereunder.

2. The pricing information, estimates, and all other proposed solutions included in this Agreement or the Work Order are based on Logically's understanding and assumptions of the requirements and environment represented in the corresponding Work Order, and on Logically being awarded the entire scope of the work being requested (collectively, the "Conditions"). In the event any of the Conditions are not accurate or if any Condition changes or is altered during the term of this Agreement, Logically shall have the right to terminate this Agreement and any related Work Order immediately upon notice to Customer.

3. Pricing is valid for a period of thirty (30) calendar days from the date of submission. All pricing is shown in U.S. dollars and does not include applicable taxes or certain other charges such as VAT, travel duty, or freight charges.

4. Itemized counts in this Agreement are representative of the environment's state at the time of quoting. Logically reserves the right to reconcile managed device, user, software licenses and storage counts and update pricing accordingly on a monthly basis.

5. If any Work Order is terminated early for any reason other than by Logically for convenience in accordance with the Master Services Agreement, then a termination charge shall be due from Customer to Logically on the termination date. The termination charge for each service is as set forth on the applicable Work Order ("Termination Charge"). Customer agrees that the damages that would be sustained by Logically from Customer's early termination or default of a Work Order or this Agreement cannot readily be determined and that the termination charge constitutes "liquidated damages" and not a penalty. Customer waives any claim that such termination charge constitutes a penalty.

6. Managed Service Contract Term/ Payment Information:

(a) Onboarding fee is due at contract signing. Remediation fee is billed monthly and due within fifteen (15) days of Logically's invoice.

(b) Monthly service fee billed monthly in advance beginning the month following in contract signing and will continue through the end of the contract term.

(c) Contract Term: 36 Months

(d) This agreement shall automatically renew for one (1) year term, unless either party provides notice to terminate this agreement no less than ninety (90) days before the end of the then current agreement.

(e) Managed and Professional Services rates may be adjusted by the greater of 5% annually or by the rates defined quarterly in the Consumer Price Index published by the US Department of Commerce. In addition, prices for items provided by third parties in agreements may be adjusted from time-to-time in response to increases in underlying vendor costs.

(f) If the Billing Contact is different from the undersigned, please provide Billing Contact details:

Name:

MEMORANDUM

Department of Finance

TO: Mayor and City Council
Matt Alexander, City Manager

FROM: Toni J. Tracy, Comptroller

DATE: April 12, 2023

Re: IT Contract – Logically, Incorporated

The City of Peekskill has received a proposal from Logically, Inc. for IT services. These services include management of servers and firewalls, providing updates and patches, monitoring the system and notifying the City of any issues or concerns so that they can be addressed.

The system was installed by Logically, they have all of the records and knowledge of it, and have serviced it prior.

The proposal is for a 3-year term. There is an initial cost of \$2,249.50 for Onboarding and then a monthly fee of \$1,497.00 for 36 months.

I am recommending signing the contract with them, since the City will now be prioritized as a contract vendor.

Please place this matter on the Tuesday, April 17, 2023 Committee of Whole agenda for discussion.

MEMORANDUM

Department of Finance

TO: Mayor and City Council
Matt Alexander, City Manager

FROM: Toni J. Tracy, Comptroller

DATE: April 12, 2023

Re: **2023 1st Quarter Financial Update**

I would like to present the City Council with the 1st Quarter 2023 financial update. We will review the budget to actual report regarding revenues and expenditures. This will also include any budget amendments needed to adjust any overspent line items, projecting the amount necessary for the rest of the year.

Please place this matter on the Tuesday, April 17, 2023 Committee of Whole agenda for discussion.

COMMITTEE OF THE WHOLE

April 17, 2023

PRESENTATIONS

1. City Manager - Community Solar, *presenter*, Jason Angell,
Co-Director Ecological Citizen's Project