

**CITY OF PEEKSKILL
INDUSTRIAL DEVELOPMENT AGENCY**

A meeting of the City of Peekskill Industrial Development Agency was held on Thursday September 22, 2016, at City Hall, 840 Main Street, Peekskill, NY 10566.

Present: Arun Manansingh, Charles Jennings, Deborah Post, Frances Gibbs, Alan Kravitz

Absent: Nicholas Misch

Staff Present: Richard Leins, Executive Director, Gloria A. Zonghetti, Secretary, Justin Miller, Harris Beach PLLC, Jessie Boyd, Treasurer

Also Present:

OPEN SESSION:

Mr. Manansingh declared the meeting open at 7:26 PM

Minutes July 19, 2016

Ms. Post made a motion to adopt the July 19, 2016 minutes as presented. Said motion was seconded by Mr. Jennings. No further discussion was held and the motion passed unanimously.

Authorization for Contract with Lewis Wendell & Associates – Resolution

A proposed resolution and Contract Agreement was presented to the Board for consideration. Mr. Miller gave a brief synopsis of the content of the contract with Lewis Wendell & Associates addressing performance issues and insurance requirements. Mr. Jennings summarized the conversations had with Mr. Wendell regarding contract negotiations. Ms. Post suggested that Mr. Wendell submit a monthly written report. Mr. Miller and Mr. Leins fielded questions from the Board.

Mr. Kravitz made a motion to adopt the Authorizing Resolution as presented and enter into a contract for services with Lewis Wendell and Associates. Said motion was seconded by Ms. Post. No further discussion was held and the motion passed unanimously.

AUTHORIZING RESOLUTION

(Engagement of Lewis C. Wendell, d/b/a Wendell & Associates)

A regular meeting of the City of Peekskill Industrial Development Agency was convened on September 22, 2016, at 7:00 p.m. at 840 Main Street, Peekskill, New York 10566

The meeting was called to order by the Chairman, with the following members being:

Present: Arun Manansingh, Charles Jennings, Deborah Post, Frances Gibbs, Alan Kravitz

Absent: Nicholas Misch

Staff Present: Richard Leins, Executive Director, Gloria A. Zonghetti, Secretary, Justin Miller, Harris Beach PLLC, Jessie Boyd, Treasurer

Also Present:

On motion duly made and seconded, the following resolution was placed before the members of the City of Peekskill Industrial Development Agency:

Resolution No. 2016 - 07

RESOLUTION OF THE CITY OF PEEKSKILL INDUSTRIAL DEVELOPMENT AGENCY AUTHORIZING THE ENGAGEMENT OF LEWIS C. WENDELL D/B/A WENDELL & ASSOCIATES

WHEREAS, by Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 671 of the Laws of 1974 of the State of New York, as amended (hereinafter collectively called the "Act"), the **CITY OF PEEKSKILL INDUSTRIAL DEVELOPMENT AGENCY** (hereinafter called "Agency") was created with the authority and power to own, lease and sell property for the purpose of, among other things, acquiring, constructing and equipping industrial, manufacturing and commercial facilities as authorized by the Act; and

WHEREAS, the Agency previously issued a Request for Proposals ("RFP") soliciting proposals from professional organizations to provide the Agency with certain defined consultant services (the "Services"); and

WHEREAS, upon review of the responses received, the Agency desires to engage Lewis C. Wendell, d/b/a Wendell & Associates ("Wendell") to provide the Services for the benefit of the Agency.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE CITY OF PEEKSKILL INDUSTRIAL DEVELOPMENT AGENCY AS FOLLOWS:

Section 1. The Agency hereby authorizes the Chairman, Vice Chairman and/or Executive Director to negotiate and execute a contract for services with Wendell, such contract to be reviewed and approved as to form by counsel to the Agency. The Agency hereby authorizes the appropriation and expenditure of up to \$25,500.00 toward the contract.

Section 2. The members, officers, employees and agents of the Agency are hereby authorized and directed for and in the name and on behalf of the Agency to do all acts and things required and to execute and deliver all such certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolutions and to cause compliance by the Agency with all of the terms, covenants and provisions of the documents executed for and on behalf of the Agency.

Section 3. These Resolutions shall take effect immediately upon adoption.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nea</u>	<u>Absent</u>	<u>Abstain</u>
Alan Kravitz	[X]	[]	[]	[]
Arun Manansingh	[X]	[]	[]	[]
Deborah Post	[X]	[]	[]	[]
Frances Gibbs	[X]	[]	[]	[]
Nicholas Misch	[]	[]	[X]	[]
Charles Jennings	[X]	[]	[]	[]

The Resolutions were thereupon duly adopted.

2017 Proposed Budget Discussion

Mr. Boyd gave a brief summary of the 2017 Proposed Budget. He discussed fund balance and staff stipends. Additionally, he asked the Board to confirm the \$60,000.00 he allotted for the contract fee. The Board confirmed that was the amount they had agreed upon. He then fielded questions from the Board.

Mr. Kravitz made a motion to enter into Executive Session to discuss matters related to proposed acquisition, sale or lease of real property. The motion was seconded by Ms. Gibbs. No further discussion was held and the motion carried unanimously. The Board entered into Executive Session at 7:44 PM

Mr. Kravitz made a motion to come out of Executive Session. The motion was seconded by Ms. Post. No further discussion was held and the motion carried unanimously. The Board came out of Executive Session and resumed the regular meeting at 8:15 PM

Mr. Manansingh declared the regular meeting of the PIDA closed at 8:15 pm