

**CITY OF PEEKSKILL  
INDUSTRIAL DEVELOPMENT AGENCY**

A meeting of the City of Peekskill Industrial Development Agency was held on Wednesday, October 26, 2016, at City Hall, 840 Main Street, Peekskill, NY 10566.

Present: Arun Manansingh, Charles Jennings, Deborah Post, Frances Gibbs, Alan Kravitz and Nicholas Misch

Absent:

Staff Present: Richard Leins, Executive Director, Kathy Lockwood, Deputy Director, and Jessie Boyd, Treasurer

Also Present: Lewis Wendell and Kevin Marrinan, Ginsburg Development Corporation – Fort Hill Project

**OPEN SESSION:**

Mr. Manansingh declared the meeting open at 7:04 PM

Kevin Marrinan was asked by the Board to give a brief update on the Fort Hill Project. Kevin provided an update and was asked by Frances Gibbs if the new water line for the Fort Hill project will enhance supply for other residents. Kevin advised that it could but that it will be up to the City's Water Department to make additional connections to the new water line.

**Minutes September 22, 2016**

Alan Kravitz made a motion to adopt the September 22, 2016 minutes as presented. Said motion was seconded by Deborah Post. No further discussion was held and the motion passed with Nicholas Misch abstaining.

**Lewis Wendell Presentation**

Charles Jennings advised that he and Arun Manansingh have been working closely with Lewis Wendell. Mr. Wendell gave a summary of people he has met with and reports that he has reviewed and discussed next steps. Mr. Wendell recommended meeting with the Board for approximately three hours in order to conduct a SWOT analysis. There was a question about public notice requirements for this meeting and staff was directed to follow up with Justin Miller, Esq., for direction on notice requirements. The Board discussed possible locations for the meeting. Lewis Wendell advised that he will contact George Liaskos about space and availability at the Holiday Inn Express and Alan Kravitz advised that he will look into use of the conference room at the Hudson Valley Gateway Chamber of Commerce office. The Board agreed that the best time to schedule the meeting would be on a Saturday from 2 pm to 5 pm. Arun Manansingh stated that Staff would not be needed for this meeting. Deborah Post asked Mr. Wendell to conduct a Doodle survey with the Board in order to set up a date and time for the meeting. Mr. Wendell advised that he will use Doodle to schedule that meeting with the Board and hopes to get the meeting schedule in the next few weeks.

### **2017 Proposed Budget Discussion**

Mr. Boyd discussed changes that he made to the 2017 Proposed Budget presented to the Board at the September 22, 2016 including correction of the auditing fee and updates to the actual 2016 budget numbers.

Mr. Jennings made a motion to enter into Executive Session to discuss matters concerning the employment history of a particular person or persons or matters leading to the appointment, employment of a particular person(s) or corporation(s) – PIDA Staff. The motion was seconded by Mr. Misch. The Board entered into Executive Session at 7:35 PM.

Mr. Misch made a motion to come out of Executive Session. The motion was seconded by Mr. Kravitz. No further discussion was held and the motion carried unanimously. The Board came out of Executive Session and resumed the regular meeting at 7:45 PM.

The Board requested that the following changes be made to the Proposed 2017 Budget, 0100 Personal Services-Salary: Executive Director \$5,000; Assistant Director \$4,750; Treasurer \$4,250 and Secretary \$4,250. Mr. Boyd advised that he would also need to adjust the Social Security and MTA tax figures in the proposed budget.

Mr. Jennings made a motion to adopt the 2017 PIDA Budget with the requested changes to Personal Services-Salary, Social Security, and MTA Mobility Tax line items. Said motion was seconded by Mr. Kravitz. No further discussion was held and the motion passed unanimously.

### **Harris Beach PLLC Invoice**

Harris Beach has submitted invoice #2172265 dated October 12, 2016 in the amount of \$8,919.54 for services rendered for the period February 2, 2016 through September 22, 2016.

Charles Jennings made a motion to authorize payment of Harris Beach PLLC Invoice #2172265 dated October 12, 2016 in the amount of \$8,919.54 as presented. The motion was seconded by Deborah Post. No further discussion was held and the motion carried unanimously.

### **Executive Session**

Nicholas Misch made a motion to enter into Executive Session to discuss matters related to proposed acquisition, sale or lease of real property. The motion was seconded by Alan Kravitz. No further discussion was held and the motion carried unanimously. The Board entered into Executive Session at 7:57 PM.

Mr. Misch made a motion to come out of Executive Session. The motion was seconded by Kravitz. No further discussion was held and the motion carried unanimously.

Mr. Manansingh declared the regular meeting of the PIDA closed at 8:46 pm